



# **Regulations Governing Luiss University Student Associations**

(approved by the Executive Committee of Luiss University at its meeting of 25 June 2014 and amended by the Executive Committee at its meetings of 13 December 2017 and 2 April 2019)



## Chapter I – Student Associations and Internal Newspapers

### **Article 1 – General Principles**

LUISS University recognizes the value of students associating together as a precious social dimension of human activity whereby the individuals concerned can, during their course of studies, develop full civic awareness of both their rights and obligations.

LUISS University fosters student associations as organizations capable of nurturing the full development of the human being in a positive relational dynamic between the individual and the collective and as a person able to contribute with his or her cultural and social means to the growth of the entire university community.

Consistent with constitutional principles, all students are free to promote, establish and join student associations.

Each association's internal rules, administration, purposes and means of attaining those purposes are autonomously regulated by that same association and any ensuing liability is personal for the members.

### **Article 2 – Relations with Student Associations**

In keeping with the independence and rights of each student and each association and with a view to maintaining the principle of representativeness, LUISS University assists in attaining the purposes of any association that – subject to complying with applicable laws and regulations – fulfills the following requirements:

- a. is duly established and not in contrast with any current laws and regulations;
- b. has a minimum membership of at least 50 LUISS University students;
- c. has a membership consisting of students and a president duly enrolled at LUISS University;
- d. has bylaws that state the name, purpose, membership requirements and internal rules;
- e. pursues purposes that are consistent with LUISS University's own institutional aims;
- f. participates in projects or activities of general interest identified and promoted by LUISS University.

### **Article 3 – Internal Student Newspapers**

The University authorizes the internal circulation of any student newspaper that fulfills the following requirements:

- a. complies with the provisions of Law No. 47/1948 and is not in contrast with any current laws and regulations;
- b. has at least 30 LUISS University students on the editorial staff;
- c. has an editor who is duly enrolled at LUISS University;
- d. specifies on print editions: the name of the newspaper, the place and year of publication, the name and address of the printer, the name of the editor and, if any, the deputy editor;



- e. publishes at least 2 issues per year with a print run of at least 100 copies per issue;
- f. complies with the editorial mission and institutional aims of LUISS University;
- g. participates in projects or activities of general interest identified and promoted by LUISS University.

#### **Article 4 – Use of the LUISS Name**

It is prohibited for any association and internal newspaper to incorporate the LUISS University name and logo in its own name.

#### **Article 5 – Mandatory Reporting**

Every year, by 30 September, the president of each association or the editor of the internal newspaper shall specifically send the following to the Office of the General Manager (or the office delegated by the latter for this purpose):

- a. a statement as to the number of students who are members of the association or members of the editorial staff of the internal newspaper, and to this end the president of the association or editor of the internal newspaper shall attach a complete list containing for each member:
  - 1. name;
  - 2. surname;
  - 3. student registration number;
  - 4. signature;
- b. an annual report on the activities undertaken.

A scan of the document with original signatures can be made and sent by e-mail as an alternative to delivering a hard copy.

For the purposes of reaching the minimum membership numbers laid down in subparagraph b of article 2 and subparagraph b of article 3 above, students may join solely one association or one newspaper. Signing up for more than one association or more than one newspaper will lead to the nullity of all signatures on the list.

Should the president of the association or editor of the internal newspaper cease to be a LUISS student, the above mentioned office must be informed within 30 days thereafter.

The Office of the General Manager (or the office delegated by the latter for this purpose) must also be notified of the closing down/cessation of an association or internal newspaper.

The deadline laid down in the first paragraph of this article shall not apply to the first year of existence of a newly formed association.

## Chapter II - Events



### **Article 6 – Application for Organizing Events**

The president of an association that wishes to organize an event shall submit an application containing the following information to the LUISS office delegated by the Office of the General Manager to entertain relations with student associations at least 20 days prior to the date that the initiative is scheduled to be held on:

- proposer;
- title/subject matter;
- place/venue;
- date;
- approximate number of participants;
- speakers (name and role), making sure to specify those not from LUISS University;
- goals;
- draft program.

For every event it is intended to organize, endorsement thereof must be obtained from a LUISS University lecturer (either a tenured professor or adjunct professor), who vouches for the event and accepts to attend it.

Moreover, once authorization has been received to organize an initiative, any LUISS University lecturers it is intended to invite – even if solely for the purposes of formally opening the event – must be promptly contacted in order to check their availability.

It is necessary to obtain the University’s authorization in advance to invite outside speakers even before contacting the speaker concerned to check their availability.

With the exception of authorized external speakers, solely LUISS University students may participate at events held on the University’s grounds.

### **Article 7 – Authorization for Events**

Once the LUISS University office delegated by the Office of the General Manager to entertain relations with student associations has obtained the opinion of one of the four professors appointed by the Rector – one for each area – to oversee events with the aim of establishing that the proposed events pursue purposes and goals consistent with the University’s own programs and courses), that office shall forward the application to the Office of the General Manager. Should the Office of the General Manager authorize the holding of the event, the latter shall liaise with the University’s Events Organization Office to check whether the venue is free at the time.

### **Article 8 – Events Organized by Elected Representatives, Internal Newspapers and Individual Students**



The provisions of this Chapter apply also to:

- a. representatives elected by the students;
- b. internal newspapers that comply with Law No. 47/1948;
- c. Radio Luiss (if it organizes events outside the recording studio);
- d. LUISS University students who submit an application under article 7 signed by at least 70 students duly enrolled at LUISS University that are not members of any association.

#### **Article 9 - Sanctions**

Breach of the provisions of these Regulations may, without prejudice to any other sanctions envisaged by law, lead to disciplinary action being taken by LUISS University against the representative bodies of the association and in any event the internal newspapers and students responsible for the breach.

Furthermore, in the event of breach of the provisions of these Regulations, the University will assess whether the association is to be banned from organizing activities on LUISS premises and the newspaper is to be banned from internal circulation.

Finally, activities may not be carried out at LUISS by any student association or internal newspaper that, further to the bylaws of the student organizations body *Consulta*, miss three consecutive meetings of that body during the course of an academic year.