

BYLAWS OF
THE LUISS SCHOOL OF
GOVERNMENTAL STUDIES

(proposed by the Academic Senate at its sitting on 23 May 2013
and approved by the Board of Directors at its meeting on 23 May 2013)

TITLE I
Aims and Activities of the LUISS School of Governmental Studies

Article 1
Scope of Application

These Bylaws govern the purposes, activities and organisation of the LUISS School of Governmental Studies.

The “LUISS School of Governmental Studies”, hereinafter referred to as “LSGS” or “School”, consists of two Sections: the “LUISS School of Government”, hereinafter also referred to as “SoG”, and the “LUISS School of European Political Economy”, hereinafter also referred to as “SEP”.

Article 2
Founding Principles

The LSGS’ organisation is informed by the following principles:

- academic independence in relation to the attainment of LUISS’ strategies and strategic policies;
- integration and coordination with other Schools or Departments of LUISS;
- transparency and cost effectiveness.

Article 3
Purposes

The SoG’s purpose is advanced training and multidisciplinary specialisation in the field of institutions and politics associated with governmental activities at national, European and international level, combining higher education and advanced research.

The SEP’s purpose is advanced research and training based on a multidisciplinary approach but focused on political economy and policy. The SEP operates above all in the field of governance of institutions and European policy with reference to the economic and financial structure of the European Union and European Economic and Monetary Union, combining research with some selected advanced taught courses.

Article 4
SoG Activities

The SoG’s activities consist of:

- a) the design, organisation and implementation of university master’s degree programmes, with or without national and international accreditation, including in partnership with other Italian and foreign university institutions;
- b) applied research, assistance, advice and in general the transfer of knowledge to public and private bodies, including in partnership with international academic organisations, through Italian, European and international funding programmes;
- c) participation in public tenders for training, applied research and assistance for and knowledge-transfer to graduates, junior executives and managers at national and international level;
- d) the organisation of conferences, seminars and workshops on topics of interest to the SoG;

- e) the publication of academic writings and policy proposals within the disciplines of interest to the SoG, through LUISS University Press and other national and international publishers;
- f) the promotion of training initiatives aimed at the continuing education of executives and managers, in partnership with advanced national and international private and public schools;
- g) contributing to training initiatives and preparation for national and international competitions.

Article 5

SEP Activities

The SEP's activities consist of:

- a) the design, organisation and implementation of university master's degree programmes, with or without national and international accreditation, including in partnership with other Schools or Departments of LUISS and with Italian and foreign university institutions;
- b) research in the fields of economics and European policy, including in partnership with other Schools or Departments of LUISS and with national and international research centres and academic institutions as well as on the basis of Italian, European and international funding;
- c) participation in public tenders for national and European research projects as well as assistance for and knowledge-transfer to graduates, junior executives and managers at national and international level, including in partnership with other Schools or Departments of LUISS and with national and international research centres and academic institutions as well as on the basis of Italian, European and international funding;
- d) the organisation of conferences, seminars and workshops on topics of interest to the SEP, including in partnership with other Schools or Departments of LUISS or with other Italian and foreign institutions;
- e) the publication of academic writings and policy proposals within the disciplines of interest to the SEP, including in association with other Schools or Departments of LUISS or in partnership with international centres as well as in the form of a series of working papers through LUISS University Press and other national and international publishers;
- f) operating a think tank in the fields of economics and European policy, including in partnership and with national and international centres and academic institutions as well as on the basis of Italian, European and international funding;
- g) advice and knowledge transfer to national and European organisations, including in partnership with other Schools or Departments of LUISS and with international centres and academic institutions.

TITLE II

Organisation and Functioning

Article 6

Governance of the LSGS and the Sections

The Steering Committee (*Comitato Strategico*) is the body that oversees the LSGS.

The Sections' governance is structured as follows:

- the Director (*Direttore*);
- the Academic Board (*Consiglio Scientifico*);
- the Management Committee (*Comitato Direttivo*).

Article 7 **The Steering Committee**

The Steering Committee's members are:

1. the President of LUISS;
2. the Rector;
3. the Chairpersons of the Academic Boards of the Sections;
4. the Directors of the Sections;
5. the General Manager of LUISS;
6. five representatives from the institutional, academic and business world, appointed by the Board of Directors of LUISS acting on a proposal from the President of LUISS, which individuals hold office for three years and may be reappointed.

The Steering Committee decides as to whom its Chairperson should be.

The Steering Committee is in charge of policy and evaluation as regards devising and implementing the development strategies of the Sections.

The Steering Committee also:

- promotes the School among national and international institutions, associations and enterprises and in the media;
- supports the School in initiatives aimed at obtaining funding for its education and research plans;
- contributes to outlining the professional competences promoted by the Sections' programmes and assists the School in job placement and the professional development of graduates of the Sections' master's degree and other training programmes.

The Steering Committee meets at least twice a year. Meetings are convened by the Chairperson or at the request of at least two thirds of the Steering Committee's members.

Article 8 **The Director**

The Director of each Section:

- represents the Section in the Academic Senate and before LUISS bodies and institutions;
- convenes and chairs the Management Committee, to which the annual report and strategic plan are submitted;
- participates, on request, at meetings of the Board of Directors of LUISS in cases where matters concerning the Section are included on the agenda;
- represents the Section at national and international level and in non-economic relations with outside bodies;
- ensures and oversees the regular functioning of the Section in accordance with the terms of these Bylaws and LUISS regulations;
- reports annually on implementation of the Section's plan to the LSGS Steering Committee.

The Director is appointed by the Board of Directors of LUISS acting on a proposal from the Rector. The Director may not hold any institutional office or teaching position within the University. The Director is chosen from among LUISS tenured professors, holds office for three years and may be reappointed.

The Director may appoint a Vice Director from among the professors of disciplines of relevance for the activities of the Section.

Article 9 The Academic Board

The Academic Board of each Section:

- contributes to establishing the guidelines for the strategic plan through opinions and proposals;
- assesses implementation of the annual plan for teaching and education activities as well as implementation of the strategic plan;
- finalises – acting on a proposal from the Management Committee – the design and implementation of the Section’s training and academic initiatives;
- indicates new teaching topics and new training plans;
- proposes specific initiatives to promote the Section and its programmes.

The Academic Board’s members are:

1. the Chairperson, appointed by the Board of Directors of LUISS acting on a proposal from the President of LUISS, who shall hold office for three years and may be reappointed;
2. the Director;
3. the Vice Director;
4. six internationally renowned experts in the Section’s areas of competence, appointed by the Board of Directors of LUISS acting on a proposal from the Rector, which individuals shall hold office for three years and may be reappointed.

The functions of Secretary to the Academic Board are performed by the Head of Teaching (*Responsabile dell’Area Didattica*) of LUISS.

The Academic Board meets at least twice a year. Meetings are convened by the Chairperson or at the request of at least two thirds of the Academic Board’s members.

Article 10 The Management Committee

The Management Committee is the collegiate body responsible for managing the Section.

The Management Committee’s members are:

- the Director;
- the Vice Director;
- the Directors of the Master organised by the Section;
- the Chairperson of the Academic Board.

The functions of Secretary to the Management Committee are performed by the Head of Teaching at LUISS.

The Management Committee:

- deliberates, acting on a proposal from the Director, on the Section’s strategic plan and the annual budget, to be submitted for approval by the Executive Committee (*Comitato Esecutivo*);
- makes proposals regarding the design and implementation of the Section’s training and academic initiatives;

- agrees with the relevant Departments on the advertising of the positions envisaged by the strategic plan that fall within the Section's budget;
- makes proposals regarding changes to the Section's organisational structure and highlights the human resources and other needs instrumental to the Section's functioning;
- decides, acting on a proposal from the Director, on the awarding of teaching contracts within the limits of the funding available for such purposes.

The Prorector for Teaching (*prorettore alla didattica*), the Prorector for Research (*prorettore alla ricerca*), the Directors of the Departments or the other Schools of LUISS in charge of teaching activities to be coordinated with those of the Section may be invited to attend meetings of the Management Committee but without voting rights.

Article 11

The Friends of the Section

In order to facilitate the establishment of a research community, each Section may group within a "Friends of the ... (Section)" the other members of the Schools and the Departments of LUISS or other institutions (university or otherwise, national and international) with whom it has established partnerships or shares academic initiatives, the Section's national and international collaborators, the scholars whose research falls within the Section's fields of activity and the heads of institutional activities within the Section's fields of research.

The "Friends of the ... (Section)" shall be in contact with the Section's bodies through a dedicated part of the Section's website and will be called to a discussion meeting at least once a year or whenever the Director sees fit. Those discussion meetings may be held in the form of e-meetings.

TITLE III

Final and Transitional Provisions

Article 12

Initially until such time as at least three master's degree programmes or similar initiatives have got underway at SEP, the Management Committee shall not be set up and the latter's functions shall be exercised by the SEP's Academic Board. Moreover, the Director of the SEP shall participate at Academic Senate sittings at the Rector's invitation in relation to matters pertaining to the SEP.

For any matters not addressed in these Bylaws, reference is to be made to LUISS Statutes and regulations.