








<input checked="" type="checkbox"/>	<b>What to do as soon as you arrive at the host university.</b>
<input type="checkbox"/>	<b>Visit</b> the International Office at the host university <b>on the envisaged and requested arrival dates.</b>
<input type="checkbox"/>	Confirm your arrival and communicate your contact details by filling out the form at the following link <a href="https://goo.gl/forms/rfpfYi5FbLNNZYzZ2">https://goo.gl/forms/rfpfYi5FbLNNZYzZ2</a> .
<input type="checkbox"/>	Check the <b>availability of the courses approved</b> by the Department's Academic Coordinator in the Learning Agreement before departure.
<input type="checkbox"/>	<b>In the event of a problem</b> such as course cancelled, course moved to another semester, timetable conflict or failure to meet prerequisites, submit a new Learning Agreement specifying the reasons for the change in the notes field.



### Rules for the recognition of courses (always refer to the Regulations)

	Remember that <b>any additional courses</b> ( <i>corsi liberi</i> ) intended to be done abroad must be included in the Learning Agreement by ticking the "additional course" box. For those courses it is not necessary to obtain the Academic Coordinator's approval.
	Remember that a <b>maximum of 36 ECTS credits per semester</b> can be recognized at LUISS.
	Remember that <u>in the event of changing the courses specified in the initial Learning Agreement</u> , it will be necessary to submit a new <b>final Learning Agreement</b> within two weeks after the start of courses.
	Students are reminded that they <b>must submit their Italian (LUISS) study plan</b> , following the instructions in that regard on the website, <b>by the deadlines specified by the Student Office.</b>
	<b>N.B.</b> Should it be necessary to sit <b>more than one exam abroad</b> in order to obtain recognition in respect of a single LUISS course, <b>all such exams must be passed.</b> Otherwise, the foreign courses involved will be treated as merely additional ones.